

# RBS

RIGA BUSINESS SCHOOL  
*Riga Technical University*

# Professional MBA

Application and Admission  
Information Packet

In alliance with



**University at Buffalo**  
*The State University of New York*



uOttawa

## **Admissions to Professional MBA**

The RBS MBA program recruits the best students, provides them the best management education and helps them get the best careers. This program has international faculty and a professionally skilled student body. The admissions process favors those who want to refine their professional skills and move up the career ladder.

Please read the entire application/information packet carefully. Be careful to provide all of the information requested. Incomplete applications will not be considered until all of the requested information has been provided.

Questions about MBA Program & admissions should be directed to RBS Admissions Office:

Skolas iela 11  
Rīga, LV-1010, Latvia  
Ph.: +371 6 708 9800  
Fax: +371 6 708 9810  
e-mail: [info@rbs.lv](mailto:info@rbs.lv)

### **Requirements:**

1. Bachelor's degree in any field (or locally appropriate equivalent) from an accredited institution.
2. Evidence of fluency in English: TOEFL ITP, TOEFL iBT or IELTS Test.
3. RBS Intellectual Test score or GMAT (Waived for Fall 2021).

4.

## Professional MBA Application Form

If you are submitting a paper application you must submit a completed application.

**Incomplete applications will not be processed.** Please fill in the application form using **block letters**.

### 1. Personal Information (Your name must match the one in your passport)

<input type="text"/>	<input type="text"/>	<input type="text"/>	Photo
Last Name	First Name	Middle Name	
<input type="text"/>	<input type="text"/>	<input type="text"/>	
Date of Birth Day	Month	Year	
<input type="text"/>	<input type="text"/>	<input type="text"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	
	Gender Male	Female	
<input type="text"/>	<input type="text"/>		
Citizenship	Personal code (if applicable)		

### 2. Addresses

#### Home Address

<input type="text"/>		
Street		
<input type="text"/>	<input type="text"/>	<input type="text"/>
Town/City	Postal Code	Country
<input type="text"/>	<input type="text"/>	
Home phone (include country code)	Day phone (include country code)	
<input type="text"/>	<input type="text"/>	
E-mail address		

#### Mailing Address (if different from above):

<input type="text"/>		
Street		
<input type="text"/>	<input type="text"/>	<input type="text"/>
Town/City	Postal Code	Country
Company:		
<input type="text"/>		
Company		
<input type="text"/>	<input type="text"/>	
E-mail address	Position held in company	

### 3. Passport information

<input type="text"/>	
Passport No.	
<input type="text"/>	<input type="text"/>
Date of issue	Date of expiration
<input type="text"/>	
Authority	



**4. For Non-Citizens only: Citizenship and migration information**

Country of Citizenship

Are you a permanent resident of Latvia? Yes  No

Do you need a residence permit to live in the Republic of Latvia? Yes  No

If you are not a permanent resident of Latvia, have you applied for permanent resident status? Yes  No

If you are not a permanent resident of Latvia and you are currently in Latvia, please indicate what type of visa you hold?

Please, specify the type of visa

**5. Tests**

- 1. English proficiency:
  - Paper-based TOEFL
  - TOEFL iBT
  - IELTS
  - EduSynch

Test date and Score

English proficiency test is waived in case if previous degree is completed either in English speaking country or SSE Riga.

- 2. Math and logics (Waived for Fall 2021):
  - RBS Intellectual Test
  - GMAT

Test date and Score

If you only plan to take GMAT, please, request the official score report directly to RBS (code **N5Q-N4-25 MBA-Program**) and just state the date when you will take it.

**6. Education History**

Please provide information of each undergraduate and graduate institution that you have attended. A copy of diploma and diploma supplement should be submitted.

Starting with the most recently attended, list all universities/colleges that you have attended:

College/university	Country	Degree completed	Dates attended



**7. Languages**

Please name all languages you speak and indicate your level of proficiency:

Language	Native Language	Level		
		Excellent	Good	Basic
English				

**8. Type of MBA program**

Please mark the concentration you will focus on in the study process.

- General MBA program
- MBA program with concentration in Information Technology
- MBA program with concentration in Finance
- MBA program with concentration in Marketing

**9. Where have you found information about MBA program at Riga Business School?**

- www.rbs.lv
- Other places on the internet (please, specify the website address)

- Advertising
- Social media (Facebook, etc.)
- Friends
- Employer
- Other (please, specify)

## Application checklist

- Application form
- 2 copies of Bachelor level diploma and diploma supplement (originals should be present when submitting application package)
- If the degree was awarded outside Latvia, 2 copies of the "Recognition of the Foreign Diploma" prepared by the [Academic Information Centre \(AIC\) in Latvia](#) should be attached
- If the First Name or Last Name in the degree certificate is different from those in passport, 2 copies of the official proof of the name change should be attached
- 2 copies of the passport
- 2 passport-size photographs
- CV
- Proof of application fee payment (40 EUR EU citizens; 100EUR non-EU citizens)

**I apply for admission to the Professional MBA program at RTU Riga Business School. I understand that the decision to offer me a place rests with the School and ultimately with Riga Technical University whose decision is irrevocable. If I am offered and accept a place in the program, I will abide by the rules and regulations of the School. I confirm that to the best of my knowledge the information contained in the application form is complete and accurate.**

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Date



RIGA BUSINESS SCHOOL  
*Riga Technical University*

## Application fee

### FEES

	EU citizens	Non-EU citizens
Application fee (non-refundable)	40 EUR	100 EUR

### Bank Details:

Rīgas Tehniskā universitāte  
VAT Registration No.: 9000068977

Swedbank  
BIC - HABALV22  
Bank account (EUR):LV60HABA0551043690065

*Please indicate the following details in your payment:*

**Name Surname, RBS (01B00) Professional MBA application fee**

Please send your documents to [info@rbs.lv](mailto:info@rbs.lv) or bring the completed application along with accompanying documents to:

Riga Business School  
Skolas iela 11  
Riga LV1010  
Latvia

**Thank You for Your application!**

Reģistrācijas Nr.

Rīgas Tehniskās Universitātes  
rektoram

Place for  
photo

Iesniegums

### Vēlos pieteikties uz sekojošu studiju programmu:

Studiju līmenis	Studiju programma	Apmācības veids
Prof. maģ.	RIGV0	Vakara

Par sevi sniedzu šādas ziņas :

Personas kods

Uzvārds

Vārds

### Deklarētā dzīves

vieta: kods

rajons

pilsēta

ielā

māja, dzīvoklis

Pasta indekss

LV -

Kontakta tālruni

1.mob.tālr.

2.

e-pasts

### Ziņas par izglītību:

Valsts, kurā iegūta izglītība

Pabeidzu

diploma Nr.

Izdošanas datums

### Papildziņas:

Ir vajadzīga vieta studentu dienesta viesnīcā

jā

nē

Ar savu parakstu apliecinu, ka esmu iepazinies (usies) ar uzņemšanas noteikumiem RTU un šo veidlapu aizpildīju saskaņā ar tiem.

2021.g.

Paraksts

Aizpilda Uzņemšanas komisijas darbinieks

Struktūrvienības šifrs	Programmas šifrs	Apmācības veids
<input type="text"/>	<input type="text"/>	<input type="text"/>